

INFORMATION SHEET

BELTRAMI COUNTY FAIR
2012 Exhibitor/Concessionaire Rental Contract

YOU KEEP THIS FORM

2012 Beltrami County Fair, Wednesday, August 8 through Sunday, August 12

Set up Noon – 6:00 PM Wednesday, August 8

CANNOT set up on the grounds until Wednesday

Food Vendors ...No plugging into electricity until Wednesday without an additional fee of \$10.00/day
Food Vendors in sites 11-16 will have a specific time to set up Wednesday in the circle this year, NOT randomly to make it easier.

OPEN:	6:00 PM – 8:00 PM	Wednesday
	Noon – 8:00 PM	Thursday
	Noon – 10:00 PM	Friday & Saturday
	Noon – 5:00 PM	Sunday
Tear Down:	After 5:00 PM Sunday	

Cannot set up after 6:00 PM Wednesday and cannot get into Commercial Building before NOON daily. NO EXCEPTIONS!! The contract must be signed and returned to the Space Rental Manager along with **full payment and ALL required forms** by April 15, 2012. All reservations will be accepted for approval based upon the postmark date of the returned contract and fee paid. If you wish to withdraw from participation, you must notify the Space Rental Manager **IN WRITING** no later than June 1, 2012 or you will forfeit all fees paid.

FULL PAYMENT MUST BE MADE WITH CONTRACT AND BEFORE SET UP. All renters are required to check in with the SPACE RENTAL MANAGER at the Commercial Exhibit Building or at the fair office to get your space assignment **before setting up. DO NOT SET UP BEFORE TALKING TO JOE!** If you set up in the wrong space or take more space than rented, your booth/concession will be moved and you will be required to pay \$100 before you are able to open for business. Outside spaces will have signs marking your spot. Inside booth space will be labeled with name in booth.

You must **LIST ALL** items you will be displaying or selling. **PLEASE NOTE:** The Fair Board does not allow the **selling of knives, guns, injurious weapons, tattoos, toy replica of any type of weapon** or any other product that would be harmful or not family oriented. The Fair Board reserves the right to assure that the fair projects a **WHOLESOME FAMILY ENTERTAINMENT IMAGE.**

Please be sure your electrical cords and disconnects meet code this year as you will be inspected by the electrical inspector and closed down if you do not comply.

Make check payable to Beltrami County Fair for the **FULL** rental amount and send **ALL** forms together.

- 1 Rental Contract**
- 2. Hold Harmless Agreement**
- 3. ST 19 - EVERYONE must complete this**
- 4. CERTIFICATE OF LIABILITY INSURANCE**
- 5. Payment in FULL**

Mail to: Joe Waslaski, Space Rental Manager, 8011 Birchmont Beach Road NE, Bemidji, MN 56601

When I receive your completed application, check and required forms, I will send you a confirmation postcard, you will not receive a phone call. Booth/vendor space will be assigned on set up day – not before. Please do not call to find out where your booth will be – it **WILL NOT** be assigned until fair time.

Questions, please contact me at 218-751-3159 W or e-mail goldmine@paulbunyan.net.

CAMPING IS AVAILABLE for an extra fee – Very limited space for electrical hookup
Contact ROSE ERICKSON at: rerick@paulbunyan.net or Phone # 218-444-2616